



SECURITY  
INNOVATION  
GROWTH

STERLING PACIFIC FINANCIAL  
1205 Freedom Blvd. Suite 2  
Watsonville, CA 95076  
P 831.786.1980  
F 831.786.1999

# Accounting Specialist/Analyst

## Company Profile

Sterling Pacific Financial ([www.sterlpac.com](http://www.sterlpac.com)) is a privately held real estate lending and investment management company. Through Sterling and its related entities, our team manages residential and commercial real estate portfolios throughout the western United States, hospitality operations, a lease financing portfolio and lending operations. We are a diverse and growing company offering a unique and exciting role to the right candidate. We invite you to see for yourself at <http://www.sterlpac.com/jobs/index.html>.

## Job Description:

- Assist in preparation of monthly & quarterly financial reporting in accordance with GAAP Standards
- Preparation for year end audit and annual tax filings
- Reconciliation of account balances, research and correction of differences
- Assist management with research and special projects
- Cash flow analysis
- Accounting for fixed assets
- Assist management with creating and implementing new policies, procedures, and controls

## Requirements:

- Bachelor's degree in accounting, business, or related discipline
- 5+ years professional accounting experience
- Strong organization skills and attention to detail
- Experience with accounting for multiple legal entities
- Strong experience with reconciliation/account analysis and correction
- Strong written and oral communication skills
- Self starter – willing and able to work effectively with minimal supervision
- Cash flow/Financial Analysis Experience
- Experience in any of the industries mentioned in the Company Profile above, would be a plus
- Ability to work collaboratively and build strong relationships across the organization
- Software experience with the following is highly desirable:
  - 0 QuickBooks
  - 0 AccountMate
  - 0 Lease Complete or other leasing software
  - 0 BNA Fixed Asset Pro

## Benefits:

- Competitive compensation, DOE
- Section 125 medical savings account and dependent care savings account
- 2 weeks paid vacation, bank holidays paid
- Competitive 401(k) match program

If you meet the requirements and are interested in exploring this opportunity, please send a cover letter, resume, and any additional credentials or materials you feel might be insightful to [jobs@sterlpac.com](mailto:jobs@sterlpac.com).

